

MINUTES
REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
June 11, 2026 @ 8:30 A.M.

Board of Supervisors:

Taylor Meals, Chair
Tony Babington, Vice-Chair
Robert C. Stern, Jr.
Sydney B. Crampton (absent)
Lani Gaver

Staff:

Keith R. Ledford, Jr., P.E., Administrator
Robert H. Berntsson, District Counsel
Jodi Muthler, Operations Director
Dewey Futch, Water Operations Manager
Lisa Hawkins, Finance Director
Ashley Aguiar, Executive Assistant

1. PLEDGE OF ALLEGIANCE & ROLL CALL – Ms. Crampton absent.
2. **ANNOUNCEMENTS** – Additions or Deletions
 - 3a. Addition - Rebecca Cook - 487 Dover Circle, Englewood, FL 34223
 - 5e. Addition - Henderson Franklin Invoice dated June 2, 2026
 - 7a. Addition - Restoration & Protective Solutions, LLC - Repainting of Storage Tank Roofs
3. **PUBLIC INPUT**
 - 3a. Rebecca Cook - 487 Dover Circle, Englewood, FL 34223 - The Board considered Ms. Cook's request to rescind a \$300 fine for a second watering restriction violation. Records showed she had received written notice following a prior violation, including information on permitted watering hours. The Board determined that adequate notice had been provided and unanimously voted to uphold the fine.

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3b. Gregory Rocklein – 1714 Larson Street, Englewood, FL 34223– Mr. Rock addressed the Board in person regarding a \$100 citation for a watering restriction violation. He stated that he was unaware of the Level 3 water shortage restrictions and suggested the District utilize email or CodeRED notifications to improve communication with residents. Staff explained that SWFWMD-mandated Level 3 restrictions require mandatory fines without prior warnings. The Board acknowledged the suggestion but upheld the citation.

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4. **PRESENTATIONS** - Certificate of Appreciation
 - Matthew Core – Water Plant Lead Operator – 20 Years
5. **CONSENT SECTION** – Chair Meals called for a motion to approve. Ms. Gaver moved “to approve the consent section as presented,” seconded by Mr. Babington.
 - 5a. Minutes of the Regular Meeting dated May 14, 2026
Recommended Action: Approve the meeting minutes for May 14, 2026
 - 5b. Big W Law Invoice dated June 1, 2026
Recommended Action: Approve the attorney's invoice in the amount of \$2,250.00
 - 5c. Oertel, Fernandez, Bryant & Atkinson Invoice dated May 31, 2026

Recommended Action: Approve the attorney's invoice in the amount of \$11,758.20.

- 5d. Developer Contributed Assets – Esplanade at Wellen Park Offsite Utility Extension
Recommended Action: To accept developer contributed assets being conveyed to EWD and to record the asset as contributed capital in the total amount of \$2,485,816.00.

- 5e. Henderson Franklin Invoice dated June 2, 2026

Recommended Action: Approve the attorney's invoices in the amount of \$408.00.

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6. **DISCUSSION** - None

7. **ACTION ITEMS**

7a. Restoration & Protective Solutions, LLC - Repainting of Storage Tank Roofs - Mr. Ledford led the discussion on the District's solicitation of quotes from contractors under Lee County Contract No. B250032AVR for pressure washing and recoating the roofs of the 0.5 MG, 2 MG, and 4 MG ground storage tanks. Three quotes were received, and Restoration & Protective Solutions, LLC (RPS) submitted the lowest responsive bid at \$68,051 and is recommended for award. The project includes pressure washing, surface preparation, recoating of tank roofs, and cleaning of tank exteriors to maintain and protect the District's water storage infrastructure.

Mr. Stern moved "to approve as presented", seconded by Mr. Babington.

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Full motion read: "To approve the quotes from Restoration & Protective Solutions, LLC for cleaning, pressure washing and painting of the 1.0, 2.0 and 4.0 MG ground storage tanks in the amount of \$68,051.00."

8. **ADMINISTRATOR'S REPORT** – Keith R. Ledford, Jr., P.E.

Mr. Ledford introduced Jodi Muthler as the District's new Operations Director, highlighting her extensive experience and recent relocation from Pennsylvania. He reported that staff is evaluating a potential chlorine conversion, with findings to be presented at a future Board meeting. Mr. Ledford also summarized recent outreach efforts, including a district-wide CodeRED notification issued on June 5, 2026, to mark the start of hurricane season, which generated positive feedback and increased enrollment. Staff participated in the Venice Hurricane Expo on May 29, 2026, answering questions about backflow devices and promoting CodeRED registration. While staffing limitations prevented attendance at two additional events, informational materials were provided. Future event coordination will begin earlier to maximize participation opportunities. He concluded by reminding Board members that Form 1 filings are due by July 1.

8a. OPERATIONS REPORT – Dewey Futch

Production

- Total production for May 2026 was 86.24 MG, compared to 91.50 MG in May 2025.
- Average daily production was 2.7 MGD, compared to 2.9 MGD in 2025.
- Peak daily production was 3.2 MGD, compared to 3.7 MGD in 2025.
- Total rainfall for May was 1.76 inches, compared to 2.50 inches in 2025.

- Plant operators continued routine operations and preventative maintenance throughout the month.
- Innovative Contractors completed repairs to the drain line serving the B-side of Filter No.1.
- General Control Systems performed instrument calibrations and troubleshooting on the RO system.

Distribution

- Distribution crews installed a new gate valve on Michigan Avenue in front of the District office.
- A scheduled precautionary boil water notice was issued for affected customers and rescinded on May 23 after satisfactory bacteriological test results were received.
- On May 21, a contractor damaged an 8-inch water main on Sandpiper Key. A precautionary boil water notice was issued for affected areas and lifted on May 23 after all required testing was completed.
- A fire hydrant on Paul Morris Drive was replaced and returned to service on May 26 following bacteriological clearance.
- Installed 7 new single-family meter sets (7 ERCs).
- Replaced 131 radio heads.
- Completed 259 customer turn-off requests.
- Completed 263 distribution work orders.
- Completed 1,124 meter reading work orders.

WRF

- Average wastewater flow for May 2026 was 1.30 MGD, compared to 1.59 MGD in May 2025.
- Peak wastewater flow was 1.41 MGD, compared to 1.80 MGD in 2025.
- Plant operators continued daily operations and routine maintenance activities throughout the month.
- Centrifuge No. 1 has been scheduled for repair.
- Repairs to the Plant No. 3 air header remain in progress.
- Blower No. 6 was removed and sent to the repair shop for service.
- Collections crews completed valve and pit maintenance throughout V-1 and replaced mulch pits in V-3 and V-4.
- Replaced a leaking check valve at Lift Station 142, completed lining work at Lift Station 128, and installed an automatic air release valve at Lift Station 216.
- Capped 4 service connections for demolition projects.
- Repaired 7 broken vents and replaced 1 damaged pit in V-1.
- Completed a total of 87 work orders during the month.

8b. CIP/DEVELOPMENT REPORT – Keith R. Ledford Jr., P.E.

- Englewood Isles/Alameda Isles I&I – USSI began manhole inspections and smoke testing on June 1, 2026, with completion anticipated by June 12, 2026.
- Englewood Isles FM Replacement – A Task Order has been issued to GWE for Phase 1, covering the force main within the Eden Harbor development. Staff is coordinating with the Eden Harbor HOA to secure the required easement.
 - Hurricane Milton LS Repairs – A design review meeting was held on May 26, 2026. Staff continues to work with GWE to finalize design plans.

- Middle Beach Pipe Replacement – Bids were due on June 11, 2026, at 2:00 PM, followed by a bid opening at 2:15 PM in the Board Room.
- Wawa (2960 S. McCall Rd.) – Kimley-Horn has submitted development plans for staff review.
- Merchant's Crossing – Bohler Engineering plans to submit utility plans for a proposed fast-food restaurant along S. McCall Rd.

8c. FINANCE REPORT – Lisa Hawkins

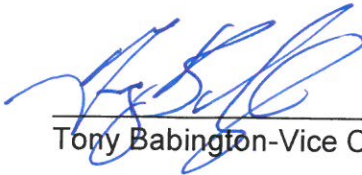
Financial Report

Through May, operating revenues totaled \$18.4 million compared to operating expenses of \$12.7 million, resulting in an operating gain of \$5.7 million year-to-date. The District's net position, which represents the value of its assets after liabilities are subtracted, increased by \$23.8 million through May. Overall, the District remains in a strong financial position, with growing revenues, healthy reserves, and no outstanding debt.

Investment Report

As of May 31, the District held approximately \$36 million in cash and investments. The investment portfolio remains in compliance with the District's investment policy and continues to provide for the District's liquidity needs while maintaining a diversified mix of authorized investments. Interest earnings remain strong due to current market rates and the District's healthy cash position.

9. **ATTORNEY'S REPORT** –Robert H. Berntsson – Business as usual, nothing new to report at this time.
10. **OLD BUSINESS** - None
11. **NEW BUSINESS** - Chair Meals raised the topic of changing the title from Administrator to Executive Director. The matter will require further discussion with legal counsel and will be revisited at a future meeting.
12. **PUBLIC COMMENT – ANY TOPIC** - None
13. **BOARD MEMBER COMMENTS** Mr. Stern, Mr. Babington, and Ms. Gaver all welcomed Ms. Muthler aboard. Ms. Gaver also expressed her appreciation for continued community engagement and involvement.
14. **ADJOURN @ 9:25**



Tony Babington-Vice Chair

APPROVED/aa