

**MINUTES  
REGULAR MEETING  
ENGLEWOOD WATER DISTRICT  
BOARD OF SUPERVISORS  
201 SELMA AVENUE, ENGLEWOOD, FLORIDA  
JUNE 5, 2014 @ 8:30 A.M.**

**Board of Supervisors:**

Steven Samuels, Chair  
Eric Fogo, Vice-Chair (absent)  
Sydney B. Crampton  
Phyllis Wright  
Taylor Meals

**Staff:**

Michael J. Ray, Administrator  
Robert Berntsson, District Counsel  
Jarl "Jay" D. Linden, P.E. Technical/Operations Support Manager  
Sonia R. Zoeller, Finance Director (absent)  
Philip E. Wagoner, Wastewater Operations Manager  
Teresa L. Herzog, Board Secretary

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – None
3. PUBLIC INPUT – Robert Asbery - 7313 Jennifer Drive, Port Charlotte, FL (941-460-0515) Mr. Asbery stated that he is the President of the Englewood East Property Homeowner's Association. He thanked the Board for working with Charlotte County to resolve the sewer situation in Englewood East.
4. CONSENT SECTION – Chair Samuels called for removal of either/both items on the consent agenda, hearing no objections, he called for a motion.

Ms. Wright moved, **"to accept the consent agenda as presented,"** seconded by Ms. Crampton.

**Unanimous**

- |   |                      |
|---|----------------------|
| a. Minutes of the Regular Meeting dated May 1, 2014 | <b>14-06-05 CS A</b> |
| b. Attorney's Invoice dated May 16, 2014            | <b>14-06-05 CS B</b> |

5. ACTION ITEM

a. Navigators Rest Condominium Association Inc. Easement – Mr. Linden introduced the item. This in an older condominium with a master meter and they want to install individual meters. This easement grants us access to read and maintain the meters.

Mr. Meals moved, **"to authorize the Chair to sign and the Secretary to the Board attest the Easement requested by Navigators Rest Condominium Association Inc."** seconded by Ms. Wright.

**Unanimous**

**14-06-05 A**

b. Bocilla Bulk Water Agreement Addendum – Mr. Linden reviewed the item. The agreement to provide bulk water to Bocilla Utilities was signed about a year ago. Bocilla Utilities would now like to have an agreement with Knight's Island Utility to pass through water from Bocilla to Knight's Island. This agreement was written by both parties' attorney and approved by staff. Chair Samuels then called for a motion.

Ms. Wright moved, **“to authorize the Chair to sign and the Secretary to the Board attest the First Addendum to the Bulk Water Agreement for Bocilla Utilities Inc. and Knight Utilities,”**

The motion was amended to read, **“to authorize the Chair to sign and the Secretary to the Board attest the First Addendum to the Bulk Water Agreement for Bocilla Utilities Inc. and Knight’s Island Utilities, Inc.”** amendment seconded by Ms. Crampton.

**Unanimous**

**14-06-05 B**

c. Interlocal Agreement for Provision of Utility Service to Englewood East – Chair Samuels opened the discussion by reviewing the time line and events that have led to this agreement. He commended District Staff and Charlotte County Staff for coming to an Interlocal Agreement that is beneficial for all parties involved. Mr. Ray conveyed that he’d spoken with Vice Chair Fogo and he’d asked Mr. Ray to relay that he is in full support of the Englewood East Interlocal agreement with Charlotte County. At the conclusion of discussion Chair Samuels called for a motion.

Mr. Meals moved, **“to authorize the Chair to sign and the Secretary to the Board attest the Interlocal Agreement for the Provision of Utility Service to Englewood East,”** seconded by Ms. Wright.

**Unanimous**

**14-06-05 C**

6. DISCUSSION ITEM - None

7. ADMINISTRATOR’S REPORT – Michael J. Ray

a. WASTEWATER OPERATIONS MANAGER – Philip E. Wagoner

1. By cleaning the prescreen head works as an in-house project, the district saved a substantial amount of money.
2. DEP did an inspection of the WRF and collections system, clean report with no negative comments.
3. The centrifuge is scheduled for startup July 7<sup>th</sup>.
4. The disc filter project is progressing, collections has been working on installing the plumbing.
5. Staff has been working on updating the Risk Management Plan, an EPA requirement every 5 years.
6. WRF plant operator Cole Keaser passed his B license and has been promoted to a B operator.
7. Attended the Water Environment Federation Conference in Miami. A technical paper co-authored by Mike, Webster Engineering and myself was presented. People from all over the world were in attendance.

b. TECHNICAL/OPERATIONS SUPPORT MANAGER - Jarl ‘Jay’ D. Linden, P.E. Mr. Linden reviewed his written report with updates.

1. V9-B Vacuum Sewer – proceeding, because Manasota Beach Road is so heavily traveled a change order was approved to repair the asphalt daily.
2. Keyway Place Development – requested 2 phases to pay for CCC’s, 36 units in the first phase and 35 units in the second.
3. Bocilla Utilities Inc. – May billing was \$3,400.00.
4. EWD Storage Warehouse – staff and Giffels Webster Engineers had a kick off meeting May 16<sup>th</sup>.

6. Consumer Confidence Report – was sent to multi-family property owners in May and the website for customers to view the CCR is included in all water bills from now through July.

7. Reuse – no phone calls were received this year, we never ran out of water.

c. FINANCE DIRECTOR – Sonia R. Zoeller (absent)

1. In Ms. Zoeller's absents, Mr. Ray reported that the Auditor Selection Committee Meeting has been scheduled for June 11 at 10:00 am in the Board Room.

8. ATTORNEY'S REPORT – Robert Berntsson – None

9. OLD BUSINESS - None

10. PUBLIC COMMENT – None

11. NEW BUSINESS - None

12. BOARD MEMBER COMMENTS – None

13. ADJOURN @ 9:18 a.m.



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Eric Fogo, Vice chair