

**MINUTES  
REGULAR MEETING  
ENGLEWOOD WATER DISTRICT  
BOARD OF SUPERVISORS  
201 SELMA AVENUE, ENGLEWOOD, FLORIDA  
AUGUST 7, 2014 @ 8:30 A.M.**

**Board of Supervisors:**

Steven Samuels, Chair  
Eric Fogo, Vice-Chair  
Sydney B. Crampton  
Phyllis Wright  
Taylor Meals (absent)

**Staff:**

Michael J. Ray, Administrator  
Robert Berntsson, District Counsel  
Jarl "Jay" D. Linden, P.E. Tech/Operations Support Manager  
Sonia R. Zoeller, Finance Director  
Philip E. Wagoner, Wastewater Operations Manager  
Teresa L. Herzog, Board Secretary

1. The meeting began with the Pledge of Allegiance and a roll call to establish a quorum.
2. ANNOUNCEMENTS – None
3. PUBLIC INPUT – Mr. Kenneth O'Clair 1763 Gale Street (941-460-1635) Mr. O'Clair began by expressing his displeasure with the amount of dirt and dust caused by construction of the V9B sewer project. He then stated that the "green thing" was placed in his front yard without being asked where he wanted it. The location it was installed and the sewer cap were placed where he intends to install a driveway for his boat. Additionally, damage was done to the rim and tire of his boat trailer because of a hole in the road caused by the construction crew; he questioned who would pay for the repairs. Mr. O'Clair continued by voicing his objection to the base sewer charge that will be placed on his bill when he does not intend to hook up to the sewer. Chair Samuels began by stating that he understood Mr. O'Clair's frustration with the disruption to the neighborhood and added that the project should be wrapping up shortly. Mr. Ray continued by apologizing for the inconvenience and assured Mr. O' Clair that restorations should be complete in the next 30 days. Regarding the "green thing" (sewer vent) and manhole cover, Mr. Ray stated that the sewer vent, located in the county right of way, can and will be moved to a more convenient location. The manhole cover will be flush with his driveway so it won't cause an issue. Mr. Ray then explained that the base sewer charge is an availability fee that will be charged to all properties and state statute mandates that all properties hook up when central sewer becomes available.
4. CONSENT SECTION – Chair Samuels called for removal of either/both items on the consent section. Hearing no comments, he called for a motion. Mr. Fogo moved, "**to accept,**" seconded by Ms. Wright.

**Unanimous**

- a. Minutes of the Regular Meeting dated July 17, 2014
- b. Attorney's Invoice dated July 16, 2014

**14-08-07 CS A**  
**14-08-07 CS B**

5. ACTION ITEM - None

6. DISCUSSION ITEM

a. FY15 Budget – Mr. Ray began the discussion by stating that he'd spoken with Mr. Meals before he was unexpectedly called out of town; Mr. Meals relayed that he had reviewed the budget and is comfortable with it as presented. Mr. Ray and staff proceeded by conducting a page by page review. Upon conclusion of the FY15 Budget review Chair Samuels called for questions and/or comments, he then called for a motion.

Mr. Fogo moved, **“to provide multi-year funding for the FY 2015 CIP, single year funding for the FY 2015 Operating Budget, single year funding for the FY 2015 Debt Service, and authorize the number of full time employees.”**

1. **To approve the FY 2015 Capital Improvement Program, totaling \$975,000. CIP Project authorization and funds are multi-year funds.**
2. **To approve the FY 2015 Operations Budget totaling \$9,670,493.16. Operating Budget funds are annual and will expire on September 30, 2015.**
3. **To approve the FY 2015 Debt Service totaling \$3,622,390.**
4. **To approve 71 full time employees effective October 1, 2014.**

Seconded by Ms. Wright.

Unanimous

14-08-07 A

7. ADMINISTRATOR'S REPORT – Michael J. Ray

a. WASTEWATER OPERATIONS MANAGER – Philip E. Wagoner

1. Collections Foreman – Ron Franklin

a. V9-B - is coming to a close; all testing and flushing has been done and approved, people can hook up. Final walk-through is yet to be done.

b. Keyway Place - lift station is up and running and the water has passed.

c. Boca Royale Unit 11 - did the walk-through for the sewer system on Friday, waiting on Bac-T samples to pass on the water.

d. Winchester Extension - the forcemain will be moved today, no service will be affected.

e. CCU Agreement - the valve has been cut in and the flow meter will be installed in September.

f. Water Reclamation Facility- the disc filter job being done in house.

Mr. Wagoner continued with his report,

1. Centrifuge Project – is wrapping up, it is up and running. Base line testing with some fine tuning is being done.
2. Filter Rehabilitation Project – is moving along, the collections department has been working on the piping at the WRF.
3. Chlorine Safety Course – the operators completed a 3 day chlorine safety class, it was well received.
4. Trainee Kyle Franklin passed his “C” wastewater operator’s license course and has been promoted from trainee to operator.

b. TECHNICAL/OPERATIONS SUPPORT MANAGER - Jarl 'Jay' D. Linden, P.E. Mr. Linden reviewed his written report with updates.

1. Dearborn Street Drainage and Veteran’s Memorial Project – services have been moved and an irrigation meter has been requested.

2. V9-B Vacuum Sewer – DEP clearance for both water and wastewater was received July 30, letters of availability went out August 1. The new watermains will be tied in next week, boil water notices will be in the paper. Restoration is on-going.

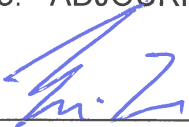
3. Keyway Place Development – a walk through was conducted with a minor punch list to be addressed. All impact fees have been paid and they are proceeding to build homes.
4. Villages of Manasota Beach (750 Acres) – the draft land exchange agreement has been reviewed by EWD, District Counsel, and Atkins. It has been forwarded to the developer.
5. EWD Warehouse - a second meeting with GWE has been scheduled for this afternoon to finalize the preliminary drawings, then they can proceed with permitting.
6. Morningside Drive and Pine Street – the development is called Trumble Bay and a letter of availability was provided August 5.

c. FINANCE DIRECTOR – Sonia R. Zoeller

1. Only one response (CliftonLarsonAllen) was received for the Auditor RFP and they were outside the 50 mile radius. We are going to increase the radius and see if anyone responds.

Mr. Ray concluded the Administrator's report.

8. ATTORNEY'S REPORT – Robert Berntsson – None
9. OLD BUSINESS - None
10. PUBLIC COMMENT – None
11. NEW BUSINESS - None
12. BOARD MEMBER COMMENTS – the entire Board commended staff for a job well done on the budget.
13. ADJOURN @ 9:13 A.M.

  
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Eric Fogo, Vice-Chair

/tlh