

**MINUTES  
REGULAR MEETING  
ENGLEWOOD WATER DISTRICT  
BOARD OF SUPERVISORS  
201 SELMA AVENUE, ENGLEWOOD, FLORIDA  
SEPTEMBER 4, 2014 @ 8:30 A.M.**

**Board of Supervisors:**

Steven Samuels, Chair  
Eric Fogo, Vice-Chair  
Sydney B. Crampton  
Phyllis Wright  
Taylor Meals

**Staff:**

Michael J. Ray, Administrator  
Robert Berntsson, District Counsel  
Jarl "Jay" D. Linden, P.E. Tech/Operations Support Manager  
Sonia R. Zoeller, Finance Director (absent)  
Roger K. Quick, Water Operations Manager  
Teresa L. Herzog, Board Secretary

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – None
3. PUBLIC INPUT – None
4. SERVICE AWARDS – With thanks and appreciation, Chair Samuels presented Customer Service Representative II, Lani Keefe with a 15 year service award and Wastewater Collections Workman, Christopher Morehead with a 5 year service award.
5. CONSENT SECTION – Chair Samuels called for removal of either and/or both items on the consent section. Hearing no objections, he called for a motion.

Mr. Fogo moved, **"to approve,"** seconded by Mr. Meals.

- a. Minutes of the Regular Meeting dated August 7, 2014
- b. Attorney's Invoice dated August 18, 2014

**14-09-04 CS A  
14-09-04 CS B**

**Unanimous**

6. PRESENTATION

a. Key Agency – General Liability Insurance and Worker's Compensation Renewal – Ms. Chism briefly reviewed the provided insurance proposal. She stated that the total premium is more than \$30,000 lower than last year; the savings were realized when a drop from 1.00 to .67 in the experience module for the worker's compensation occurred. The General Liability Insurance premium stayed approximately the same.

At the conclusion of Ms. Chism's presentation, Chair Samuels called for a motion.

Mr. Meals moved, **"to accept the District's General Liability Insurance and Worker's Compensation Renewal in the amount of \$321,518.00 for FY15. Funds to come from Water and Wastewater revenues,"** seconded by Ms. Crampton.

Mr. Ray added that the cost of the General Liability and Worker's Compensation Renewal was within the approved FY15 budget and Mr. Fogo announced that he must abstain from voting because he has a vested interest in the company representing the insurance product.

**PASSED**

**14-09-04 A**

7. ACTION ITEM - None

8. DISCUSSION ITEM - None

9. ADMINISTRATOR'S REPORT – Michael J. Ray

Change in agenda order, Lab Director Karen Ernst began with her report.

1. The lab just finished the lead and copper testing that is an every 3 year requirement. It is getting more difficult every year to find customers whose homes fit the testing requirement and are willing to participate.

2. EWD volunteered to be part of a study for unregulated contaminants through EPA, it is a nationwide study used to update the list of contaminants that are tested for which is revised every 5 years.

3. A group of high school students from the STEM summer program tour the plant and lab, they asked a lot of good questions.

Mr. Quick continued with his report.

a. WATER OPERATIONS MANAGER – Roger K. Quick

Production:

1. Work continues on filter #1, it is expected to be back on line in the next couple of weeks.

2. The membranes have been delivered and they are expected to be installed within the next month.

3. A transformer in front of the Lime Plant took a direct lightning strike so the generator had to run the Lime Plant for about 9 hours while FP&L located a new transformer and installed it. Portable generators are also available should they be necessary.

Distribution:

1. Crews are still working on new meter installation.

2. The new section of Boca Royale is expected to tie into our system next week.

3. General repairs are ongoing and additional flushing is being done due high water temperature in the mains.

b. TECHNICAL/OPERATIONS SUPPORT MANAGER - Jarl 'Jay' D. Linden, P.E. Mr. Linden verbally updated his written report.

1. V9-B Vacuum Sewer – people are signing up. Restoration work is ongoing with a tentative walk-thru scheduled for mid-September to late September. Some comments from customers have been received and the Giffels Webster inspector is taking care them.

2. Bocilla Utilities – they have begun providing water to Knights Island.

3. Villages of Manasota Beach (750 acres) – still have not received a response to the draft Land Exchange Agreement that was sent in July.

4. EWD WRF – the collections department has finished the piping, our electrician is proceeding with the electrical, and then the filter people will be called to set up the new filters and also the centrifuge. Once that is done the certificate of completion will be sent to DEP, completing this project.

5. EWD Warehouse – a second meeting was held with GWE and the final preliminary design has been submitted. Permitting will begin soon.

6. Beach Road Low Pressure Sewer – a task order has been signed with GWE to build a low pressure forcemain on Beach Road for 5 properties across from Lift Station 210.

c. FINANCE DIRECTOR – Sonia R. Zoeller - In Ms. Zoeller absence, Mr. Ray stated that the first RFP for the Auditor advertisement received only one response from CliftonLarsonAllen and they were outside the required 50 mile radius. The RFP was revised, re-advertised and solicitation phone calls were made to a few local firms. Again the only response received was from CliftonLarsonAllen. We have fulfilled our obligation and they will be our auditors again next year. The Audit Selection Committee was dissolved.

Mr. Ray concluded his report by informing the board that restoration issues in V9-B are getting resolved. There have been customer complaints about roads and driveways that for the most part, have been worked out with the Contactor and Giffels Webster. People are frustrated by the overall length of the project and there have been boil water notices during the watermain tie-in, we are working to resolve all the issues.

10. ATTORNEY'S REPORT – Robert Berntsson - None

11. OLD BUSINESS - None

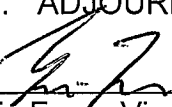
12. PUBLIC COMMENT – See below

13. NEW BUSINESS - None

14. BOARD MEMBER COMMENTS – None

15. PUBLIC COMMENT - Diane Newland 1717 Gales Street (941-475-5757) as the meeting was about to adjourn, Ms. Newland arrived and Chair Samuels gave her the opportunity to speak. Ms. Newland expressed her desire to speak about the Manasota Gardens sewer project. She questioned if the Board was aware of all the issues they've been having? Chair Samuels replied that Mr. Ray had given the update during his report. Ms. Newland continued by saying that the apron in her driveway was not acceptable, but was told right before this meeting that it would be fixed. She also explained that her road is narrower than before the sewer project began. When she called EWD she was told it was a county problem, additionally she had also called Giffels and Forsberg with this concern. Mr. Ray replied by stating that the width of the road is dictated by the County, when the project is complete, the road will be restored back to existing conditions and signed off by the County, it's not Englewood Water District's say and they will be put back to the County's standards. Mr. Ray continued by saying that he had just learned about her driveway concerns yesterday and had contacted the Engineers about it. He apologized and assured Ms. Newland that her driveway would be fixed. Mr. Meals added that the sewer project had been discussed during the meeting and as a board they are aware of the problems during construction, as they are updated at each meeting. Chair Samuels concluded by saying that he and staff are involved in trying to resolve the issues.

15. ADJOURN @ 9:08 a.m.

  
Eric Fogb, Vice chair  
/tlh