

**MINUTES
REGULAR MEETING
ENGLEWOOD WATER DISTRICT
BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FLORIDA
OCTOBER 2, 2014 @ 8:30 A.M.**

Board of Supervisors:

Steven Samuels, Chair
Eric Fogo, Vice-Chair
Sydney B. Crampton
Phyllis Wright
Taylor Meals

Staff:

Michael J. Ray, Administrator
Robert Berntsson, District Counsel
Jarl "Jay" D. Linden, P.E. Tech/Operations Support Manager
Sonia R. Zoeller, Finance Director
Philip E. Wagoner, Wastewater Operations Manager
Teresa L. Herzog, Board Secretary (absent)

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum. Chair Samuels then welcomed new employee Pat Zoeller to the District.
2. ANNOUNCEMENTS – None
3. PUBLIC INPUT – None
4. SERVICE AWARDS – with gratitude and thanks, Chair Samuels presented Wastewater Treatment Plant Operator C licensed, Bill Knee with a 20-year service award and Information Systems Technician, Maurice Tindell with a 5-year service award.
5. CONSENT SECTION - Chair Samuels called for removal of either and/or both items on the consent section, hearing no objection, he called for a motion.

Mr. Meals moved, **"to approve,"** seconded by Mr. Fogo.

- a. Minutes of the Regular Meeting dated September 4, 2014
- b. Attorney's Invoice dated September 16, 2014

14-10-02 CS-A
14-10-02 CS-B

UNANIMOUS

6. ACTION ITEM - None
7. DISCUSSION ITEM - None
8. ADMINISTRATOR'S REPORT – Michael J. Ray
Change in agenda order, Customer Service Manager Susan Franklin went first.
 1. Susan Franklin – Customer Service Manager
 - a. Customer Service received 133 turn-on requests for the month of September, customers are returning early this year.
 - b. The outstanding 90 day balance is \$362,000 with about 250 foreclosures still being dealt with, pay off requests are being processed for these properties. Because of the mandatory connection policy, base charges continue to accrue even when the water is off.
 - c. The drive-by meter replacement program is 45% complete. An effort is being made to do complete areas.

d. In the V9-A area out of 255 homes 61 customers have paid in full and 95 customers are connected. In the V9-B area 19 customers have paid and 18 have connected.

e. A software upgrade to SunGard will take place October 18 to improve our on-line services.

a. WASTEWATER OPERATIONS MANAGER – Philip E. Wagoner

1. Charlotte County Interlocal Agreement – the raw meter has been installed at Winchester by the collections department and everything has been turned over to Charlotte County Utilities.

2. Centrifuge Project – minor punch list items remain and it should wrap up this month.

3. Filter Rehab Project - is complete, on line and with no alarms. They are working perfectly with all flows currently going through them. By doing this project in house and the filters being given to us by North Port, a savings of approximately half a million dollars was realized. The collections department did a great job.

b. TECHNICAL/OPERATIONS SUPPORT MANAGER - Jarl 'Jay' D. Linden, P.E. Mr. Linden verbally updated his written report.

1. Winchester South Project – the completion date has been extended to June 2015 and due to a plans change, a new entrance to the WRF won't be necessary, however the plans to build a berm and install landscaping will still be done.

2. V9-B Vacuum Sewer – restoration is on-going, but due to heavy rains, sod hasn't been available.

3. Villages of Manasota Beach – the draft land exchange agreement that was sent in July was just returned October 1, a meeting will be scheduled with District Counsel and staff for review.

c. FINANCE DIRECTOR – Sonia R. Zoeller

1. CliftonLarsonAllen was the only firm that responded to the Auditors RFP so they will be our auditor again this year. Staff is preparing for the upcoming audit.

2. The debt service payment is due October 1 so \$1.3M was pulled from the investment account to make that payment.

Mr. Ray concluded the Administrator's report by stating that there is a possibility that a RFP for banking services will be conducted. There have been some software issues with Stone Gate Bank since the switch over from Florida Shores that can't be resolved.

9. ATTORNEY'S REPORT – Robert Berntsson – The revised BMG agreement received October 1 will be worked on over the next few weeks.

10. OLD BUSINESS - None

11. PUBLIC COMMENT – None

12. NEW BUSINESS - None

13. BOARD MEMBER COMMENTS – Mr. Meals stated that he will not be attending the November 6 meeting.

14. ADJOURN @ 8:54 a.m.


Eric Fogo-Vice Chair /tlh