

**MINUTES  
REGULAR MEETING  
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS  
201 SELMA AVENUE, ENGLEWOOD, FL 34223  
JULY 16, 2015 @ 8:30 A.M.**

**Board of Supervisors:**

Steven Samuels, Chair  
Eric Fogo, Vice-Chair  
Sydney B. Crampton  
Phyllis Wright  
Taylor Meals

**Staff:**

Michael J. Ray, Administrator  
Robert Berntsson, District Counsel  
Pat Zoeller P.E., Technical Support Manager  
Sonia R. Zoeller, Finance Director  
Roger K. Quick, Water Operations Manager  
Teresa L. Herzog, Board Secretary

1. The meeting began with the Pledge of Allegiance and a roll call to establish a quorum.
2. ANNOUNCEMENTS – on behalf of the entire board, Chair Samuels presented Administrator Mike Ray with a retirement award for his nearly 35 years of dedicated service.

3. PRESENTATION

a. Hardship Funding Request from the State Water Projects List – Jerry Paul, Esq. Mr. Paul's firm Capitol Access has been the District's representative at the state capitol since 2013 and is registered to act on the behalf of the District when needed. He explained the potential opportunity for the District to receive hardship program state level assistance and stated that newly elected state representative Julio Gonzales, whose area encompasses the V-9C area, asked for briefings from Mr. Paul's firm on the V-9C sewer project. After determining the sewer project may fit the criteria for state hardship funding, Representative Gonzales pledged his support to sponsor a state appropriations request on behalf of the District should it be desired.

Lengthy discussion ensued to include how the funds are administered at the state level, the qualification process and availability of funds through Sarasota County and Englewood Water District, the need to treat all customers equally, the unknown number of customers who would qualify for assistance and how much it would cost the District to pursue funding at the state level. At the conclusion of discussion a decision was made to discuss this at a later date then Chair Samuels thanked Mr. Paul for his help.

b. Sunshine Law Presentation – Attorney Berntsson presented a power point presentation summarizing the Sunshine Law.

4. PUBLIC INPUT

1. Linda Susan Hahn, 6231 Pecan Road – Ms. Hahn expressed the hardship that the V-9C sewer project would cause and asked the Board to get the funding that they need.
2. Rita Reinoso, 6195 Pecan Road - Ms. Reinoso expressed the hardship that the V-9C sewer project would cause and urged the Board to pursue the hardship funding at the state level. Additionally she questioned if the Sunshine Law was violated when staff decided to exclude Lemon Bay Estates from the project.
3. Deborah Gerack, 5881 Marigold Road - Ms. Gerack expressed the personal hardship that the V-9C sewer project would cause and asked the Board to consider going

for the other hardship funding to help not only her neighborhood, but also the areas that recently hooked up to sewers.

4. Kathy Bolam, 131 Flamingo Road (outside the District) Ms. Bolam who is part of the South Venice Civic Association questioned the lack of environmental reasons for sewers to be installed, the unknown availability of state hardship funds, and suggested letters be sent to all residents asking them to send in applications to Sarasota County for assistance now. She concluded by insisting the project be stopped and expressed her opinion of favoritism being shown to Lemon Bay Estates.

5. Darlene Deao, 821 Coconut Road – Ms. Deao expressed the hardship that the V-9C sewer project would cause and asked for help from either the state or EWD. She also suggested the funds be set aside in the hardship fund be split amongst the residents to lower the rate for everyone affected by the project.

5. CONSENT SECTION - Chair Samuels called for removal of any and/or all items on the consent section, hearing no objection, he called for a motion.

Mr. Meals moved, **“to approve,”** seconded by Ms. Wright.

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|--|----------------------|
| a. Minutes of the Regular Meeting dated June 4, 2015 | <b>15-07-16 CS A</b> |
| Minutes of the Special Meeting dated June 25, 2015   | <b>15-07-16 CS B</b> |
| b. Attorney’s Invoice dated June 18, 2015            | <b>15-07-16 CS C</b> |
| c. Capitol Access Invoice dated July 1, 2015         | <b>15-07-16 CS D</b> |
| d. Interim Administrator’s Appointment               | <b>15-07-16 CS E</b> |

#### **UNANIMIOUS**

#### 6. ACTION ITEM

a. WRF Lift Station Rehabilitation and Coating Project – Mr. Wagoner explained that the WRF lift station is in need of repair and lining. This item will piggyback the City of Punta Gorda’s contract.

Mr. Fogo moved, **“to approve item 6A as presented,”** seconded by Ms. Wright.

#### **UNANIMIOUS**

**15-07-16 A**

Full motion read: To accept, piggybacking City of Punta Gorda, Florida Agreement #R2012101/SVC-MHLSREHAB/1213, GML Coatings quote dated June 29, 2015 for the Lift Station Rehabilitation and Coating Project in the amount of \$27,050.00. Costs to be taken from Capital Outlay.

#### 7. DISCUSSION

a. FY2016 Budget Workshop – a tab by tab review was provided by staff with board questions answered. The next budget workshop will be held August 6, 2015.

#### 8. ADMINISTRATOR’S REPORT

a. WATER OPERATIONS MANAGER – Roger K. Quick

1. Distribution Foreman – Wayne Kershanick

a. Replacement of old service lines, old valves and meters continues.

b. Hydrant and valve maintenance are on-going.

Mr. Quick continued with his report on the Production Department,

1. Injection Well Permit Renewal – notice of intent has been filed and the permit should be received in the next few weeks.

2. Fence Project - the wellfield 2 fence project is complete.

3. Training – training of the new hire is going well and staff is being trained to take over wellfield responsibilities and DEP and SWFWMD reporting responsibilities in anticipation of 2 long term employees retiring.

b. TECHNICAL SUPPORT MANAGER – Pat Zoeller, P.E. Mr. Zoeller reviewed his written report with updates.

1. Winchester South Project – complete and awaiting final invoice.

2. EWD Warehouse – an environmental consultant will be here to investigate the location of sand pines on the entire property. The location, size of the building and paving may need to be adjusted to minimize impact.

3. Manasota Key Community Plan (MSTU North) – the 60% plans have been reviewed with comments sent back.

4. V-9C Vacuum Sewer – the 100% plans are complete and we are ready to file for permits then advertise.

5. Heritage Oaks Assisted Living Facility – the plans were submitted in June for review and comments are being prepared for return.

c. FINANCE DIRECTOR – Sonia R. Zoeller

1. The final trim notices for V-9B have been submitted to Sarasota County, of the 255 properties affected, 75 have paid in full.

2. Staff has been working on the budget and preparing for next year's audit.

Mr. Quick concluded the Administrator's report.

9. ATTORNEY'S REPORT – Robert Berntsson – the results from the Special Meeting held June 10<sup>th</sup> for the discussion of the BP settlement have not been received yet. The deadline to see if the vast majority of the entities accepted the settlement was last night at midnight.

10. OLD BUSINESS

a. Donation Option on Utility Statements – Ms. Zoeller presented her concerns of how to administer donated funds and the need for additional staff should it be decided to proceed with this idea. Short discussion ensued with a determination that Ms. Crampton would pursue contact with Florida Power and Light to discuss how they run their donation program then report back to the board with her findings.

11. NEW BUSINESS - None

12. PUBLIC COMMENT – None

13. BOARD MEMBER COMMENTS- the entire board expressed their gratitude to Mr. Ray for all his hard work and dedication to The Englewood Water District and Mr. Fogo suggested that once the new warehouse is complete, it be dedicated to Mr. Ray.

14. ADJOURNED @ 10:53 a.m.

  
Eric Fogo, Vice-Chair