

**MINUTES
REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
OCTOBER 1, 2015 @ 8:30 A.M.**

Board of Supervisors:

Steven Samuels, Chair
Sydney B. Crampton, Vice-Chair (absent)
Phyllis Wright
Taylor Meals
Rob Stern

Staff:

Roger K. Quick, Acting Administrator
Robert Berntsson, District Counsel
Philip E. Wagoner, Wastewater Operations Manager
Patrick Zoeller, P.E. Technical Support Manager
Sonia R. Zoeller, Finance Director
Cynthia Draine, Human Resource Director
Teresa L. Herzog, Board Secretary

1. The meeting began with the Pledge of Allegiance and a roll call to establish a forum.
2. ANNOUNCEMENTS – Capitol Access and Big W Law invoices were added to the consent section to close out FY2015.
3. PUBLIC INPUT – AGENDA ITEMS ONLY
 1. Harry W. Bellan, 5791 Regent Rd – Mr. Bellan expressed the financial hardship the V-9C sewer project would cause him and his concern that hardship funds may not be available when he applies for assistance. He then asked if this project is going to proceed.
 2. Agnes Rodgers, 5950 Diana Rd – Passed until after Discussion Item 6) a V-9C Appropriation of Funds.
4. CONSENT SECTION – Chair Samuels called for additions and/or deletions to the consent section, hearing none, he called for a motion.

Mr. Meals moved, **“to approve the consent agenda with the items just added today,”** seconded by Ms. Wright.

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| a. Minutes of the Regular Meeting dated September 3, 2015 | 15-10-01 CSA |
| b. Attorney’s Invoices dated September 16, 2015 and September 30, 2015 | 15-10-01 CSB |
| c. Capitol Access Invoices dated March 31, 2014, January 30, 2015, August 31, 2015, and September 29, 2015 | 15-10-01 CSC |

UNANIMIOUS

5. ACTION ITEM - None
6. DISCUSSION
 - a. V-9C Appropriations of Funds, Jerry Paul, Esq. Capitol Access - Mr. Paul stated he will be attending the Sarasota County Legislative Delegation on behalf of the District on October 2, 2015 to present the appropriation request for consideration of funding for

the V-9C sewer project. Mr. Paul requested board approval of the fairly basic summary request he'd drafted to comply with their procedures.

Lengthy discussion ensued to include; who can request appropriation of funds, individuals or only governmental entities, the acceptable length of time between requesting, receiving and disbursement of funds, the possibility of using a portion of the appropriation to pay attorney and lobbying fees, how the amount of the appropriation request was determined and the process and timeline of an appropriation request. Chair Samuels then read a list of possible options for the appropriation of funds with a board conclusion to use the funds (if received) for all homeowners of the V-9 sewer area, not exclusively V-9C homeowners. Approval of the summary request was granted and it was noted that during the process of the request, changes can be made as more information becomes available.

b. Revisions to Customer Rules and Regulations – the draft revision of the Customer Rules and Regulations will be reviewed at the November 5, 2015 board meeting.

7. ACTING ADMINISTRATOR'S REPORT – Roger K. Quick

1. Wastewater Plant Lead Operator – Dave Larson

- a. The headworks relining project is complete.
- b. The WRF lift station rehab is scheduled to begin October 5th.
- c. A different polymer is being tested in the centrifuges to lower chemical costs.

a. WASTEWATER OPERATIONS MANAGER – Philip E. Wagoner - None

b. TECHNICAL SUPPORT MANAGER – Pat Zoeller, P.E. Mr. Zoeller updated his written report.

1. Tom Adams Bridge Project –the preconstruction meeting was attended a week ago; construction will begin after the procurement of materials and proceed through next summer.

2. EWD Warehouse – the sand pines discussion with Sarasota County continues.

3. V-9C Vacuum Sewer - still in the permitting process with Sarasota County, awaiting notification to advertise the Notice of Permit.

4. Island Lake Estates (FKA Steak and Stone) the developer will be ordering the materials to build a vacuum sewer system, they will be required to match EWD equipment.

5. Heritage Oaks Assisted Living Facility – the plans are being reviewed and the agreement has been sent.

6. Swepston Bridge Waterline and Pile Removal – a task order will be issued to Atkins to begin evaluation of the piles and permitting discussions.

7. Lemon Bay Apartments - plans are being reviewed and a development agreement is being prepared.

8. 21. Gateway Square (FKA Englewood Ventures) – on the corner of Old Englewood Road and SR776 is a mixture of commercial and residential, no plans have been received yet.

c. FINANCE DIRECTOR – Sonia R. Zoeller

1. The audit will begin November 9th with a whole new set of auditors.

2. The financial statements as of September 24th were included in the board packet; the books will remain open until the end of October because of incoming invoices for work done before September 30th and the CIP is multi-year; the CIP budget isn't closed until the project is complete. V-9B will close this year.

3. The investment report is also included in the board packet and the \$1.2M debt service payment will be made October 1st.

4. A monthly summary of customer's water adjustments will be added to the board packet.

Mr. Quick reminded the board he will be out of town for the November 5th meeting and Mr. Zoeller will be the Acting Administrator, he then concluded the Administrator's report. Mr. Meals added he will not be at the next meeting either.

8. ATTORNEY'S REPORT – Robert Berntsson - working with staff on the warehouse issue.

9. OLD BUSINESS - None

10. NEW BUSINESS – Chair Samuels read a positive letter from a gentleman who was appreciative of Senior Billing Clerk, Lani Gaver's help.

11. PUBLIC COMMENT

1. Agnes Rodgers- Ms. Rodgers voiced her opinion of sharing funding with all homeowners in V9 and asked how many people that would be (approximately 720 ERCs). She stated her appreciation of the board for going forward with obtaining the funding and asked that a majority of the money be given to the homeowners in V-9C for reimbursement of time and money spent to bring this to the board's attention. Additionally, Ms. Rodgers reminded the board that many people in her area will not qualify for hardship funds.

12. BOARD MEMBER COMMENTS - None

13. ADJOURNED @ 9:55 a.m.



Sydney Crampton, Vice-chair

/tlh