

**MINUTES  
REGULAR MEETING  
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS  
201 SELMA AVENUE, ENGLEWOOD, FL 34223  
April 7, 2016 @ 8:30 A.M.**

**Board of Supervisors:**

Steven Samuels, Chair  
Sydney B. Crampton, Vice-Chair  
Phyllis Wright  
Taylor Meals  
Rob Stern

**Staff:**

Roger K. Quick, Administrator  
Robert Berntsson, District Counsel  
Tim Garland, Water Operations Manager  
Patrick Zoeller, P.E., Technical Support Manager  
Sonia Zoeller, Finance Director  
Cynthia Draine, Human Resource Director (absent)  
Teresa Herzog, Board Secretary

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – Mr. Quick added action item 5g, discussion of selection committee for the warehouse project.
3. PUBLIC INPUT
  1. John Saunders, 4439 Mac Eachen Boulevard (outside the District) Mr. Saunders referenced a document titled "Universal Declaration of Primacy" he'd previously distributed at the January 21, 2016 meeting and read from a prepared statement pertaining to the Board ignoring the will of and tyrannizing the people who reside in the V9-C sewer project area.
4. CONSENT SECTION – Chair Samuels called for additions and/or deletions to the consent section, hearing none he called for a motion.

Ms. Wright moved, **"to approve"** seconded by Mr. Stern.

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|-------------------------------------------------------|----------------------|
| a. Minutes of the Regular Meeting dated March 3, 2016 | <b>16-04-07 CS A</b> |
| b. Attorney's Invoice dated March 17, 2016            | <b>16-04-07 CS B</b> |
| c. Capitol Access Invoice dated March 30, 2016        | <b>16-04-07 CB C</b> |

**Unanimous**

5. ACTION ITEM
  - a. WWTP #3 Rehab Project – Mr. Quick introduced the item stating this is a sole source project with the company that manufactured the tank and described it as routine maintenance.

Short discussion ensued to include how long the plant has been in service, the length of a warranty and the fact that this project came in under budget.

Mr. Meals moved, **"to authorize the Chair to sign Quotation #160028-A1, dated March 14, 2016, from Evoqua Water Technologies in the amount of \$121,389.00. Funds to come from Water/Wastewater Revenues,"** seconded by Ms. Crampton.

**Unanimous**

**16-04-07 A**

- b. Swepston Bridge Pipe Removal Project Phase II – Mr. Quick began by stating the task order is with Atkins for permitting and engineering to remove the pipe and pilings.

Short discussion ensued to include the possibility of leaving the concrete footers in place, what may be required by the Army Corps of Engineers and the possibility of piggybacking the work already being done at the Tom Adams Bridge.

Mr. Stern moved **"to approve,"** seconded by Ms. Crampton.

Full motion read: To authorize the Administrator to sign the Atkins-16-007 Task Order for engineering services for the Swebston Bridge Water Line and Pile Removal Project Phase II in the amount of \$60,452.80. Project costs to be taken from Water/Wastewater Revenues.

**Unanimous**

**16-04-07 B**

c. Budget Amendment for V9-C Vacuum System Sewer Project Construction and AirVac Materials Direct Purchase – Mr. Quick began by explaining that only 3 contractors bid the project and they came in higher than expected.

Mr. Meals moved, **"1) to amend the CIP budget by a total of \$953,000.00 adding \$825,256.00 for the V9-C Vacuum System Sewer Project Construction and 2) adding \$127,644.00 for the V9-C AirVac Materials Direct Purchase. Funds to come from Water/Wastewater Revenues,"** seconded by Mr. Stern.

**Unanimous**

**16-04-07 C**

d. V9-C Bid Award – Mr. Zoeller began by stating the bids were received and Westra is recommended by staff.

Mr. Stern moved **"to approve,"** seconded by Ms. Wright.

Full motion read: To authorize the Chair to sign and the Secretary to the Board attest the contract documents between EWD and Westra Construction Corp for the Englewood Water District V9-C Vacuum Sewer System Project in the amount of \$3,918,689.25 as stipulated in the bid form documents dated March 11, 2016. Project costs to be taken from Water/Wastewater Revenues.

**Unanimous**

**16-04-07 D**

e. V9-C AirVac Materials Direct Purchase – Mr. Quick began by indicating that when purchasing the AirVac materials directly, the District saves money. Materials will be stored at the District and supplied to the contractor as needed.

Mr. Meals moved, **"to authorize the Administrator to sign a Purchase Order for Bilfinger Water Technologies Inc. for V9-C AirVac Materials Direct Purchase in the amount of \$649,661.00. Costs to come from Water/Wastewater Revenues,"** seconded by Ms. Wright.

**Unanimous**

**16-04-07 E**

f. V9-C GWE CEI Task Order – Mr. Quick introduced the item by stating that the task order with Giffels Webster provides onsite inspection, record drawings and before and after video of the area. Mr. Cole from GWE then introduced himself adding that Westra Construction did the V-7 sewer project and did a good job.

Ms. Wright moved, "to authorize the Administrator to sign the GWE-16-001 Task Order for the Englewood Water District V9-C Vacuum Sewer Project in the amount of \$258,900.00 Project costs to be taken from Water/Wastewater Revenues," seconded by Mr. Stern.

**Unanimous**

**16-04-07 F**

g. Discussion of Selection Committee for the Warehouse Project – Chair Samuels began the discussion by stating the selection committee meetings are public meetings and he is required to appoint a selection committee to report back to the Board.

Short discussion ensued with a decision to appoint Chair Samuels, Mr. Quick, Mr. Ledford, Ms. Zoeller and Mr. Pearson to the Warehouse Project and Mr. Zoeller added that the members on the selection committee for the Master Plan are Mr. Meals, Mr. Quick, Mr. Ledford, Mr. Garland and Mr. Wagoner.

**6. DISCUSSION**

a. Englewood Sun Newspaper Article "Englewood's Sewer Grant has Shrunk" - Chair Samuels began by saying the grant funds have been substantially reduced to \$350,000 with allocation of the funds being discussed during item 9. a.

**7. ADMINISTRATOR'S REPORT – Roger K. Quick**

1. Karen Ernst – Laboratory Director

a. The lab is in the middle of certification.

b. A new price list from a large commercial lab used by the District was reviewed to determine if an on premise lab is cost effective. Having an onsite lab means 24 hour a day availability for testing which is a benefit to the District. The lab budget is roughly \$335,000, if the District decided to only send things out, looking at routine testing required by the state and government, not including the out of the ordinary testing which the lab also provides, it was approximately \$180,000 which is a large portion of the budget. If out of the ordinary testing was included that number would become quite high.

Ms. Ernst ended her report with her conclusion that it is cost effective and staff has piece of mind having our onsite lab.

**a. WATER OPERATIONS MANAGER – Tim Garland**

1. Since mid-March flows have gone down from 3.2 MGD to 3.4 MGD to a current 2.9 MGD. Distribution has been doing 7-10 turn off requests a day.

2. The tank maintenance and painting project has begun and is expected to last approximately 3 weeks.

3. Computer software and hardware in the RO Plant will be upgraded as will the Data flow system.

**b. TECHNICAL SUPPORT MANAGER – Pat Zoeller, P.E.** Mr. Zoeller verbally updated his written report.

1. Boca Royale Unit 13 – the plans have been reviewed and comments have been sent back, construction is anticipated to begin in the next 6 months.

2. Heritage Oaks Assisted Living Facility – the lot has been cleared; roadways and accesses are being prepared.

3. Island Lake Estates – ground breaking is anticipated for May.

**c. FINANCE DIRECTOR – Sonia Zoeller**

1. The investment report shows \$15.6M in cash and investment with the return on investments at about 1.6%.

2. The income statement is right on with the budget, we are half way through the year and half way through the budget. We are a little over budget on the revenue side.

3. The audit is still pending awaiting the FRS report to be issued to the auditor.  
d. HUMAN RESOURCE DIRECTOR – Cynthia Draine (absent)

8. ATTORNEY'S REPORT – Robert Berntsson – None

9. OLD BUSINESS

a. V9-C Allocation of Funds Request Update – Because a decision will be necessary in the near future, Chair Samuels asked the Board to think about how the allocation of funds should be appropriated, though at this time no guidelines have been received. Attorney Berntsson added that a DEP funding agreement will be brought to the Board for approval with parameters of how the money will be allocated.

10. NEW BUSINESS - None

11. PUBLIC COMMENT –

1. Kathy Bolam, 131 Flamingo Road (outside the District) Ms. Bolam voiced her opinion of EWD forcing the V9-C residents to pay for something they don't want and has not been proven that they need without their consent and objected to the 5% interest being levied to people who finance the assessment. She questioned how the District could pay for this project without borrowing money, accused the District of overcharging people and recommended rates be lowered. She also sited discrimination because Lemon Bay Estates had been eliminated from the project and concluded that new development is expansion enough, the V9-C sewer project is not necessary.

12. BOARD MEMBER COMMENTS – Mr. Samuels commented that he attended a presentation at the Charlotte County Board of County Commissioners meeting by Dr. Brian LaPointe on a study he had done for Charlotte County about septic tank pollution in the county. He felt it was an excellent presentation and encouraged everyone to view it on their website.

13. ADJOURN @ 9:16 a.m.

  
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Sydney B. Crampton, Vice-Chair